



Fort Wayne Community Schools

"Discover Excellence In Education"

Record #: 4433

Fort Wayne Community Schools is committed to closing the achievement gap among 32,000 students through strategic planning, magnet school programs, school level decision-making, state-of-the-art technology, and active partnerships with four local universities. Fort Wayne Community Schools is one of only ten awardees nationwide to receive a \$5 million grant from the Wallace Foundation to recruit and strengthen the abilities of aspiring administrators, principals, and superintendents to improve student achievement and perform as effective instructional leaders. A diverse student population and a high level of cooperation and mutual respect among students, parents, teachers, support staff, and the community characterize this outstanding school district.

Administrative Vacancy

- Position:** Athletic Director - Elmhurst High School
- Contract:** 7/1/2008-6/30/2009
- Salary range:** \$62,576-\$84,303
- Description:** Responsible for the entire 20 sport and cheerleading program at Elmhurst High School. Responsibility includes organization, scheduling, administration, supervision and evaluation of all personnel and activities associated with the Elmhurst athletic program. Must be able to work in conjunction with Guidance Department to register student athletes with NCAA Clearinghouse. Must be knowledgeable about all aspects of athletics including legal, FWCS, and IHSAA regulations. Must support all students achieving at high levels through achievement and academic excellence, engaging parents and the community, and operating with fiscal responsibility, integrity, and effectiveness.
- Certification:** Indiana Administration and Supervision
- Qualifications** Candidate must hold the appropriate Indiana certification in Administration and Supervision and show a strong personal commitment to education and athletics. Prefer experience in dealing with student supervision and discipline; also prefer candidate with experience in conducting teacher evaluations. Candidate must possess necessary skills in working with and developing parent groups. Must be highly organized, highly cooperative, able to work well with all staff, understand finances and be trustworthy. Must be able to demonstrate competence in the following tasks: Communication Processes, Relationship Skills, Organizational Skills, Managing Change and Ambiguity, Consultation Skills, Educational Knowledge, and Computer Skills.

POSTING DATES: 7/2/08 - 7/9/08

SCREENING TO BEGIN: Immediately

FWCS supports the principle that all persons are entitled to equal employment opportunity without regard to race, religion, color, marital status, national origin, sex, age, disability, or limited English proficiency.

FWCS encourages women and minority candidates to apply. Salary and fringe benefits are highly competitive, and based upon training and experience.

Submit a letter of interest, resume, and documentation of successful administrative experience to:

Connie Murphy

Interim Manager of Recruitment and Hiring

Fort Wayne Community Schools

1200 South Clinton Street

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